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| **Instructions:** Please complete in soft copy. Note, **all** sections are mandatory - unless specified otherwise. Further instruction on completing this from is specified in the body of the form in this font. |
| **College | Management Unit:** |   |
| **School | Unit:** |       |
| **Post Title & Subject Area** *(if relevant)* | **UCD Research Fellow**  |
| **Project:** |  |
| **Post Duration:** |  |
| **Line Manager** | **Principal Investigator Name** |
| **Competition Ref. N⁰** | *Completed by HR*       |
| **HR Administrator** | *Completed by HR* |
| **Relocation Expenses** | *Please delete if not relevant* |
| **Garda Vetting** | *Please delete if not relevant* |
| Position Summary:Please describe the nature and purpose of the post (approx 100 – 150 words) |
| **PI can insert an opening paragraph introducing the specific project, if you have additional duties and responsibilities to those listed below, please include them here.** The purpose of the role is to deliver a specific research project. The role allows the Research Fellow the professional development opportunity to demonstrate the capacity for independent and self-directed research and scholarship and the management of a research team. The role allows the Fellow to assemble a portfolio of independent achievement and render themselves competitive for tenured academic positions or senior scientific roles in industry. **Include if relevant:****In addition to the Principal Duties and Responsibilities listed below, the successful candidate will also carry out the following duties specific to this project:** **Principal Duties and Responsibilities:*** Manage and conduct a specific programme of research and scholarship as part of the research programme described above.
* Disseminate the outcomes of this research and scholarship including peer-reviewed academic publications of international standing.
* Take a leading role in the further development of the research programme and in seeking and pursuing appropriate external funding.
* Participate fully in the wider research and scholarly activities of the School, Institute and University.
* Where appointed to do so by the University, supervise graduate research students as co-supervisor
* Mentor and assist students and early stage researchers in your group, School and Institute.
* Take responsibility for, manage and conduct administrative and management tasks associated with your programme of research
* Engage in appropriate training and professional development opportunities as required by your School or Institute, or the University and where applicable your Principal Investigator.
* Engage in teaching and teaching support as assigned by your Head of School under the direction of a tenured member of the academic staff.

**Particular to this position:**Please note this section is optional. Examples include, Details of set hours, peak periods, dress code or job-sharing conditions etc. |
| **Salary: € - €** *Completed by HR*Appointment on the above range will be dependent on qualifications and experienceDetails on eligibility to compete and pension information is available at<https://www.ucd.ie/hr/resourcing/eligibilitytocompete/>UCD is committed to creating an inclusive environment where diversity is celebrated and everyone is afforded equality of opportunity. We welcome applications from everyone, including those who identify with any of the protected characteristics that are set out in our Equality, Diversity and Inclusion policy.  Learn more about Diversity at <https://www.ucd.ie/workatucd/diversity/>Reasonable accommodations will be provided to any applicant during the interview process who discloses they have a disability or are neurodiverse. |
| **Selection Criteria**Selection criteria outline the qualifications, skills, knowledge and/or experience that the successful candidate would need to demonstrate for successful discharge of the responsibilities of the post. Applications will be assessed on the basis of how well candidates satisfy these criteria. |
| Mandatory: |
| **Additional mandatory criteria can be included by the PI as required*** PhD in a **(insert** **relevant discipline(s))** with significant post-qualification research experience
* Track record of high-quality publications and/or innovation outputs, in accord with the norms of their discipline
* Typically a minimum of 4 years postdoctoral experience, ideally including an international element and/or enterprise experience
* Demonstrable track record in the following areas:
	+ Publications, as assessed by the norms of their discipline i.e. quality and impact of academic publisher, citations, ranking of journal publications etc.
	+ Supervision of students, including, where appropriate contributing to undergraduate project supervision and Masters Dissertations on taught programmes.
	+ Research leadership in a research group or laboratory.
	+ Contribution to the writing of research proposals which are submitted to peer-reviewed funding processes.
	+ Capability to exercise independence in research, as evidenced by, for example, senior authorship/sole authorship of publications and invited presentations at conferences.
* Demonstrated contribution to management of single research project (reporting, financial management, purchasing etc)
* Proven ability to coordinate overall delivery of project objectives including interdependencies across work packages
* Track record of communication research to a wide range of stake holders
* Experience of devising new methodologies to solve complex research problems

Candidates must demonstrate how they can positively contribute to fostering an inclusive environment and a level of awareness of equality, diversity and inclusion. |
| Desirable: |
| In addition, evidence of the following will significantly enhance an application**Additional desirable criteria can be included by the PI as required*** Attainment of independent funding through a competitive, peer-reviewed process.
* Innovation and commercialisation outputs, e.g. development of patents, prototypes
* Industry collaboration or experience.

Experience working with Government agencies, nationally or internationally |

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| **Supplementary information:**Unless otherwise specified, URLs to the relevant home page(s) will be inserted by HR. |
| The University: | <https://www.ucd.ie/> |
| UCD Strategy 2020-2024: Rising to the Future | <https://strategy.ucd.ie/> |
| The College/Management Unit: |  |
| The School/Programme Office/Unit: |  |
| Equality Diversity and Inclusion at UCD | https://www.ucd.ie/workatucd/diversity/ |
| Other (Please specify): | **PI could include a link to the relevant funding agency if appropriate.** |
| UCD offers a comprehensive **Research Careers Framework** in line with the Advisory Science Council Report ‘*Towards a Framework for Researcher Careers’*. This model provides a structured and supportive **Career and Skills Development** system designed to ensure that Post-docs in UCD are able to plan their careers and prepare for future opportunities in academia, industry or the public sector.  For more information, please [click here](http://www.ucd.ie/researchcareers)**Informal Enquiries ONLY to:**Please note this section is optional. Applications will be addressed to an assigned HR administrator.

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| Name: |       |
| Title: |       |
| Email address: |       |
| Telephone: |       |

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